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To The Parents and Carers
of Children Attending St Joseph's Primary School, Lisburn

19 April 2016

Dear Parent or Carer

The Education and Training Inspectorate are inspecting the provision in St Joseph's Primary School, Lisburn, where your child attends, in the week beginning 9 May 2016.

The inspection team are keen to hear your views on the quality of the school's provision. If you would like to complete an online parent/carers questionnaire, it can be found on the home page, at the web address below:

www.etini.gov.uk

click on the QUESTIONNAIRE tab in the top menu bar

PLEASE REGISTER FIRST

The questionnaire code is 4030897.

You will be asked to register; this requires you to provide an email address. An email containing further instructions will then be sent to the email address provided. An online help guide is available to assist you in completing the questionnaire. The questionnaire should take no more than 15 minutes to complete.

The online questionnaire should be completed by **4 May 2016**.

If you have any problems completing the confidential questionnaire please call Inspection Services Branch at 028 9127 9264. If you do not have access to the internet, a paper version of the questionnaire will be sent to you on request.

The Education and Training Inspectorate does not pursue/investigate individual complaints about an organisation. For example, the school will have procedures for handling complaints/enquiries and in the first instance concerns should be brought to the attention of the principal of the school, the Board of Governors or the employing authority.

Thank you for your help and co-operation.

Yours faithfully



BRENDAN ROCKS
Inspection Services Branch